



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
MANILA 1099

Annex A

Application for Pre-evaluation of Exporter and Export Product

EXPORTER : _____

ADDRESS : Office: _____
Plant: _____

APPLICANT'S NAME : _____

OFFICE POSITION/ DESIGNATION: _____

DESCRIPTION OF FINISHED
PRODUCT/S FOR EXPORT

COUNTRY OF DESTINATION

_____	_____
_____	_____
_____	_____
_____	_____

RAW MATERIALS USED IN THE PRODUCTION OF FINISHED PRODUCTS

Imported:	Country of Origin	CO FORM
_____	_____	_____
_____	_____	_____
_____	_____	_____
Local:		
_____	_____	_____
_____	_____	_____
_____	_____	_____

APPLICANT'S SIGNATURE

DATE

Received by: _____

Date Received: _____



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Annex B

Application for Issuance of Certificate of Origin

EXPORTER : _____

ADDRESS : _____

NAME OF BUYER: _____

ADDRESS : _____

APPLICANTS NAME: _____

OFFICE POSITION / DESIGNATION: _____

PRODUCT EXPORTED	IMPORTING COUNTRY	KIND OF CO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

APPLICANT'S SIGNATURE

DATE

Received by: _____
ECD/ED (Name of Port)

Date Received: _____



DOCUMENTARY REQUIREMENT CHECK LIST

A. PRE-EVALUATION

1. _____ Company Profile
2. _____ Manufacturing Process Flow Chart
3. _____ Copy of CO for imported raw materials used
4. _____ Local Supplier's Certificate of Purchase
5. _____ Certified Cost Breakdown of the value of raw materials (imported and local), and, direct and indirect labor cost used to produce the finished product.
6. _____ Certified Summary Statement of item 4, plus computed Profit and cost of Transport from Factory to the frontier of Port/Brokerage Handling Expense

B. ISSUANCE OF CO

7. _____ Certified True Copy of Export Declaration
8. _____ Certified True Copy of Sales/Commercial Invoice
9. _____ Copy of Sea/Airway Bill of Lading
10. _____ Proof of Freight Charges Paid

Received the above-checked documents

(Printed Name and Signature)

ECD/ED (Name of Port)